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SECURITY INFORMATION

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, O/TR DATE: 24 April 1952

FROM : Chief, Language Services Division, O/TR

SUBJECT: Report of Progress for week of 21 April through 25 April

1. Outside training in French, German, Chinese and the Czech languages for six students was approved during the week.
2. Seven students were accepted for language laboratory work.
3. A special course in Turkish for eight to ten Agency students at the introductory and intermediate level, for a duration of 20 weeks, will begin at the Institute of Languages and Linguistics on April 28. The course is to be offered on the basis of  $4\frac{1}{2}$  hours of class instruction supplemented by 6 hours of laboratory drill, the latter to be done in the Language Services Division laboratory.

25X1A5A1

A draft of a memorandum has been submitted to the Director of Training for circulation to all Training Liaison Officers, announcing the intensive language program beginning June 16 at the [REDACTED]. These courses, which will be given upon the initiative of the Air Force, will be open to a limited number of Agency personnel. The languages involved are:

|                 |                  |
|-----------------|------------------|
| Afrikaans       | Hebrew           |
| Arabic (Syrian) | Hindi            |
| Bulgarian       | Norwegian        |
| Danish          | Pashto (Afghan)  |
| Dutch           | Tagalog          |
| Finnish         | Urdu (Pakistani) |

A number of special recordings have been made for internal training in the languages now being offered.

A possible prospect for instruction in Russian, for possible assignment in about a year, will be interviewed in [REDACTED] by the Chief, Language Services Division, in the near future. The contact was made by a recruiting officer of the Personnel Division.

25X1A6A

A second Introductory German course with an enrollment of 11 students was begun on April 21, and will extend over a period of 30 weeks.

A draft of a memorandum to all divisions to undertake a language requirement survey, both for current operational needs and for long-range training, will be submitted by the close of the current week.

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9. [ ] reported for duty on Tuesday, April 22, 1952, as a laboratory technician. As [ ] will not be able to remain permanently, it is desirable that steps be taken to secure a second laboratory technician within a reasonable time in anticipation of [ ] forthcoming leave and possible other assignment.

25X1A5A1

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10. Arrangements have been concluded for a group of six trainees to begin the eight-week intensive reading course in [ ] at the [ ] Institute, starting on Monday, April 28.

11. Members of the Language Services Division attended three meetings of the Third Roundtable Meeting on Linguistics and Language Teaching at the [ ] on April 18-19.

25X1A5A1

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12. Request has been made to the Chief, Training Support Staff, to fill the administrative clerical position left vacant by the reassignment of [ ]

13. Arrangements have been concluded with the Registrar for the processing of language registration data.

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14. Arrangements have been concluded for possible assignment of a [ ] language trainee in a tutorial course [ ]

25X1A5A1

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